

Departmental Meeting 4.08.2019

The departmental staff meeting was held on 4.08.2019 and the following resolutions were taken.

- ① Resolved to give assignments for all three years students as a part of curricular activity.
- ② As per principal's instruction it is resolved to conduct add on courses.
- ③ To enroll the students for add on courses.
- ④ It is resolved to conduct student seminar.
- ⑤ It is resolved to evaluate the mid semester papers and post the marks in the concerned register.

Dr V. Ratna Bharati
Signature of HOD

staff members.

1. B. Krishna
2. Dr V. Ratna Bharati - DR
3. Dr A. V. Pratap AP
4. Dr Y. Shanti Prabha YSP
5. Dr P. R. Vani PRVani
6. Dr T. L. V. Sarala Devi Sarala Devi

Departmental staff meeting 28/9/2019

A departmental staff meeting was conducted and made the following resolution -

- ① To observe the biodiversity week in first week of October.
- ② To make a visit to the Indira Gandhi Zoological park to create awareness on protection of animal biodiversity.
- ③ To prepare for the upcoming exams.

V. Ratna Bharali
H/c Head of the department

Staff members

1. Dr. V. Ratnabharali VR
2. Dr. G. V. Pralap GL
3. Dr. P. R. Vani PV
4. Dr. V. Shanti Pratha Y SP
5. Dr. Sarala Devi J. Sarla Devi

Departmental meeting 17/10/19.

A departmental staff meeting was held on 17/10/19 and the following issues were discussed.

1. To conduct the final year examinations (Semester) from 29-10-2019 to 04-11-2019.

The second year and first year exams will be conducted from 07-11-2019 to 15-11-2019 (IV & V sem)

Timings - 9.30 AM to 12.30 PM

2.00 PM to 5.00 PM

2. To submit mid semester marks to CCE within the dates mentioned.

3. To take extra classes if necessary to complete the syllabus. To submit the syllabus completed certificate to the academic coordinator by 27-11-2019.

4. To complete foundation courses & provide study material to the students.

5. To take up the add on course classes.

6. To utilise Virtual & Digital classes as per the given schedule.

7. To maintain departmental Best-practices & maintain the records.

8.

Rathna Bharati
Head of the Department

Members

1. Dr. V. Rathna Bharati VRB
2. Dr. G. V. Padmapriya GP
3. Dr. P. Rani PRN
4. Dr. Y. Shantiprabha YSP
5. Dr. Sarada Sasi Dr. S. Sudha

Departmental meeting

04/03/2020

A departmental staff meeting was held on 04/03/2020 and the following resolutions were made.

1. do prepare for academic audit.
2. Do update the internal marks regular
3. do make necessary arrangements for conducting of practical exams - March 2020.
4. do inform the students about annual college day celebration on 06.03.2020 from 1.30 pm to 5.30 pm.
5. to ask the students to maintain discipline on annual college day celebration.
6. do organize a webinar on Impact of Covid 19 on Indian economy.

Rathna Bharali
Head of the department
4/3/2020

members

1. Dr. V. Rathna Bharali - ✓
2. Dr. G. V. Peeralap ✓
3. Dr. P. R. Veni ✓
4. Dr. Y. Shanti Prakha ✓
5. Dr. Sarada Devi , Dr. Sarda Devi